

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MONTANA**

**ECF USER REGISTRATION FORM**

This form shall be used to register for an account on the electronic case files system, to obtain privileges both to electronically submit pleadings and other papers, to view and retrieve electronic pleadings and other papers, and to receive electronic pleadings and other papers for all cases filed in the electronic files system for the District of Montana.

The following information is required for registration:

First/Middle/Last Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Voice Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Internet E-mail Address: \_\_\_\_\_

Will you utilize credit card payments? \_\_\_\_ yes \_\_\_\_ no

Are you certified in another federal District? No \_\_\_\_ Yes \_\_\_\_ District of \_\_\_\_\_

By submission of this registration form, the undersigned agrees to the following:

1. That this system is for use only in cases permitted by the U.S. District Court for the District of Montana. It may be used to file and view pleadings and other papers electronically;
2. That pursuant to Federal Rule of Civil Procedure 11 and Local Rule 11.1 every document shall be signed by at least one attorney of record who is filing electronically.
3. That a user's login (the attorney's bar number) combined with the user's password serve as and constitutes the user's signature.
4. That if any reason exists to suspect the login and password have been compromised in any way, it is the duty and responsibility of the user to immediately notify the CM/ECF. Help Desk. The CM/ECF. Help Desk will immediately delete that password from CM/ECF. and the user may select a new password.
5. That this registration will constitute a request and an agreement to receive service of pleadings and other papers electronically pursuant to Local Rule 1.6 and any other applicable rule, where service of pleadings and other papers are otherwise permitted by first class mail, postage prepaid.
6. That by registering as a electronic files case user, I agree to abide by all of the rules and procedures in the Local Rules and this Administrative Procedures Manual and waive the right to receive pleadings and other papers by conventional filing unless specified by the Court.

Submitted to:  
Leandra Kelleher  
U.S. District Court  
P. O. Box 8537  
Missoula, MT 59807

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Registered User's Signature